



# DanceAfrica 2017 Bazaar

Now celebrating its 40th anniversary, DanceAfrica has evolved into America's largest festival of African and diasporic performance, hosting companies from all over the world every Memorial Day weekend. This year's celebration focuses on the movement styles and musical traditions of Guinea, plus a visual art exhibition, the annual FilmAfrica series, a host of community events, and the one-and-only bazaar. It is vendors like you that make it possible for New Yorkers to enjoy this exhilarating celebration of African and diaspora culture.

**To apply:** Complete and return the application along with a detailed description of the product(s) and/or service(s) you are selling, and a sample or photo of your products. If you are a food vendor please send a copy of your menu.

Please find below deadlines for submissions.

Application period opens: Mar 24, 2017

Application deadline: Apr 24, 2017

Vendors selected and notified: May 1, 2017

**Any applications received after the deadline will not be accepted for review.** Please remember that, because of our space limitations, we will not be able to accept all interested vendors.

## Vendor applications can be mailed to:

Brooklyn Academy of Music

Attn.: DanceAfrica Bazaar

Peter Jay Sharp Building

30 Lafayette Avenue, Brooklyn, NY 11217

*Note: Please do not send payment or documents until you are notified of acceptance. **Payment before you are accepted is an automatic rejection.***

**Once you are accepted as a vendor:** You must submit full payment and a valid copy of your Department of Consumer Affairs (DCA) or Department of Health (DOH) License and Tax ID#.

## BAZAAR SCHEDULE

### Sat, May 27

6—11:15am Set up  
 11:15am All cars must vacate Bazaar  
 12pm Bazaar opens to the public  
 10pm Load out

### Sun & Mon, May 28 & 29

6—11:15am Set up  
 11:15am All cars must vacate Bazaar  
 12pm Bazaar opens to the public  
 8pm Load out

*All vendors will be required to load in each morning and load out every evening. All merchandise must be removed from the bazaar site every night.*



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## BAZAAR VENDOR APPLICATION (Please Print Clearly) Date: \_\_\_\_\_

First Name \_\_\_\_\_ Last Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_ Items to be sold: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone#: \_\_\_\_\_ E-mail: \_\_\_\_\_

Department of Consumer Affairs (DCA) \_\_\_\_\_

Department of Health (DOH) License # \_\_\_\_\_

Tax ID # \_\_\_\_\_

My merchandise is best categorized as:  Crafts  Music  Food

Tent size: 10 x 10 per space Generator:  Yes  No Propane:  Yes  No (limit two 20lb tanks)

3-Day space for food Vendors: # of space(s)  1  2 X \$875.00 = \$ \_\_\_\_\_

Cleaning deposit for food Vendors: # of space(s)  1  2 X \$200.00 = \$ \_\_\_\_\_

3-Day space for craft Vendors: # of space(s)  1 X \$650.00 = \$ \_\_\_\_\_

Method of payment:  Money orders only Total = \$ \_\_\_\_\_

**Make Money Orders out to the Brooklyn Academy of Music.**

### IN ORDER TO VALIDATE THIS CONTRACT:

1. Vendor's Department of Consumer Affairs (DCA) or Department of Health License (DOH) License # and Tax ID# must accompany completed vendor application. Receipt of an application does not confirm acceptance in the Bazaar. Accepted applications are non-refundable. The Bazaar will take place rain or shine. Once you are accepted, vendors are required to submit full payment. Last date for receiving applications is April 24, 2017.
2. BAM reserves the right, at its sole discretion, to assign spaces. Space assignments are subject to change. BAM reserves the right to limit the volume of music or public address system used by Vendor. Failure to comply with BAM's requests to lower the volume of Vendor's equipment will result in Vendor's removal from the Bazaar and the forfeiture of the space rental fee. Vendor agrees not to sell or reproduce any DanceAfrica merchandise or the name, logo or related information of BAM and DanceAfrica in any way unless Vendor has received written consent from the Brooklyn Academy of Music (BAM).
3. Vendors are responsible for obtaining any and all necessary permits, licenses, and insurance required for the preparation, display, and sale of Vendor's merchandise as required by the City of New York, including but not limited to the requirements for Storage and use of LPG and Liquid Fuels. Any fines or penalties incurred by BAM as a result of Vendor's failure to secure the proper permit(s) or insurance will be paid by the Vendor.
4. Once accepted food vendors are required to mail in a copy of their food handling certificate and a copy of their 3 day food permit. Cleaning deposits are required at the time of payment. Cleaning deposits will be refunded to Vendor no more than 4 weeks after the last day of the Bazaar provided all spaces rented by Vendor are found to be clean and undamaged when inspected by BAM.
5. Propane tanks must be standard 20lbs and certified by the NYC Fire Department. Only two (2) tanks per vendor are permitted on the premises. All tanks must be in use. No spares or empties are allowed on the premises. NO EXCEPTIONS. Fire extinguisher must be five-pounds with a class A or B rating and should remain at the booth at all times. The extinguisher must be in working condition, if no extinguisher is present the vendor will be shut down until one is obtained.
6. Vendor shall indemnify, and save harmless BAM, its trustees, officers, employees, agents, representatives, successors, licensees, assigns, and the City of New York (Collectively, the "Indemnitees") from and against any and all liability, losses, costs, expenses, damages or recoveries which any indemnitee may suffer or incur by reason of any alleged or actual breach of any presentation, warranty or agreement made by Vendor in this Agreement and or the negligence, recklessness or tortuous act or omission of Vendor, its employees, contractors, invitees, agents or representatives.

Signature of Agreement by Vendor: \_\_\_\_\_ Accepted for DanceAfrica Bazaar by: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY - DO NOT FILL

Ashland, Hanson & Fulton	Lafayette, Flatbush & Fulton
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