

Brooklyn
Academy
of
Music

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Dewonnie Frederick
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SOUK VENDOR CONTRACT

VENDOR INFORMATION (Please Print Clearly)

Date Received: _____

First Name _____ Last Name: _____

Business / Organization (if applicable) _____

Address: _____ City: _____ State/Zip: _____

Day Phone#: _____ Evening Phone#: _____ Mobile Phone# _____

Email Address: _____

Items to be sold: _____

Tent: Yes No Tent size: _____ Generator: Yes No Propane: Yes No (limit 2 20lb tanks)

1-Day Food Vendor fee: # of space(s): _____ X **\$350.00**= \$ _____
Cleaning deposit for (Food Vendors only)* **\$100.00**= \$ _____

1-Day Craft Vendor fee: # of space(s): _____ X **\$300.00**= \$ _____

2-Day Food Vendor fee: # of space(s): _____ X **\$400.00**= \$ _____
Cleaning deposit (Food Vendors only)* **\$100.00**= \$ _____

2-Day Craft Vendor fee: # of space(s): _____ X **\$350.00**= \$ _____

Method of payment: Cash Check M/o Charge Card Total = \$ _____

IN ORDER TO VALIDATE THIS CONTRACT;

1. Full payment must be received with contract. Spaces are not reserved until payment is received. Payments are non-refundable. The Souk will take place rain or shine.
2. Make Money Orders or Checks out to the Brooklyn Academy of Music. Cash and Charge Cards also accepted.
3. There will be a \$20.00 charge for all returned checks and a 4% processing fee for charge cards.
4. Last date for receiving contracts is May 15, 2009. Last date for receiving contracts with business or personal checks is April 30, 2009. Checks received after this date will only be accepted if certified.
5. BAM reserves the right, at its sole discretion, to assign spaces. Space assignments are subject to change.
6. BAM reserves the right to limit the volume of music or public address system used by Vendor. Failure to comply with BAM's requests to lower the volume of Vendor's equipment will result in Vendor's removal from the Souk and the forfeiture of the space rental fee.
- *7. A cleaning deposit of \$100 per space is required from all food vendors at the time of payment. Adjacent spaces will only be charged one payment. Cleaning deposits will be refunded to Vendor no more than 2 weeks after the last day of the Souk provided all spaces rented by Vendor are found to be clean and undamaged when inspected by BAM.
8. Vendor agrees not to sell or reproduce any Souk merchandise, or use the name, logo, or related information of BAM and Souk in any way unless Vendor has received written consent from the Brooklyn Academy of Music.
9. Vendor is responsible for obtaining any and all necessary permits, licenses, and insurance required for the preparation, display and sale of Vendor's merchandise as required by the City of New York, including but not limited to the requirements for **Storage and use of LPG and Liquid Fuels** per the attached NYFD document. Food Vendors must mail, fax or bring in to BAM a copy of their 1 or 2-day food permit and food handling certificate before the first day of the Souk. Any fines or penalties incurred by BAM as a result of Vendor's failure to secure the proper permit(s) or insurance will be paid by the Vendor.
10. Propane tanks must be standard 20 lbs and certified by the NYC Fire Department. Only two (2) tanks per vendor are permitted on the premises. All tanks must be in use. No spares or empties are allowed on the premises. NO EXCEPTIONS.
11. Vendor shall indemnify, and save harmless BAM, its trustees, officers, employees, agents, representatives, successors, licensees, assigns, and the City of New York (collectively, the "Indemnitees") from and against any and all liability, losses, costs, expenses, damages or recoveries which any Indemnitee may suffer or incur by reason of any alleged or actual breach of any representation, warranty or agreement made by Vendor in this Agreement and or the negligence, recklessness or tortious act or omission of Vendor, its employees, contractors, invitees, agents or representatives.

Signature of Agreement by Vendor: _____ Accepted for Muslim Voices: Arts & Ideas Souk by: _____ Date: _____

Please do not write in shaded area. Space assigned by BAM

LOT 1	Saturday	Sunday
Inside fence space		
Outside Ashland fence space		
Inside center of lot		
Ashland space on BAM side		
LOT 2	Saturday	Sunday
Inside fence space		
Inside center of lot		

Souk Marketplace