



DanceAfrica 2019 Bazaar

Celebrating its 42nd anniversary, the DanceAfrica Bazaar returns for its annual Memorial Day Weekend tradition. It is vendors like you that make it possible for New Yorkers to enjoy this exhilarating celebration of the African diaspora culture.

To apply, complete and mail copies of the following:

1. Complete application
2. Copies of your Department of Consumer Affairs (DCA) or Department of Health (DOH) License
3. Tax ID#
4. Detailed description of product(s) and/or service(s)
5. Sample or photos of your products
6. Food Menu

Note: Payment before you are accepted is an automatic rejection.

Application period opens: Mar 8, 2019

Application deadline: Apr 8, 2019 postmarked no later than Apr 8, 2019

Vendors selected and notified: Apr 22, 2019

Any application received after the deadline will not be accepted for review. Please remember, because of space limitations we will not be able to accept all interested vendors. Once you are accepted, you will receive an e-mail confirmation, payment deadline is May 3, 2019.

Vendor applications and permits can be mailed to:

Brooklyn Academy of Music
Peter Jay Sharp Building
30 Lafayette Avenue, Brooklyn, NY 11217
Attn: Dewonnie (DanceAfrica Bazaar)

BAZAAR SCHEDULE

Sat, May 25

7—11:15am Set up
11:15am All cars must vacate Bazaar
12pm Bazaar opens to the public
10pm Load out (out by 12am)

Sun & Mon, May 26 & 27

7—11:15am Set up
11:15am All cars must vacate Bazaar
12pm Bazaar opens to the public
8pm Load out (out by 10pm)

Load out must be complete two hours after official closing.

All vendors will have to load in each morning and load out every evening, merchandise must be packed and removed from the Bazaar site every night. **NO EXCEPTIONS.**



DanceAfrica 2019 Bazaar

BAZAAR VENDOR APPLICATION (Please Print Clearly) Date: _____

First Name: _____ Last Name: _____

Business Name (if applicable): _____ Items to be sold: _____

Address: _____ City: _____ State/Zip: _____

Phone#: _____ E-mail: _____ Business Web Page: _____

Department of Consumer Affairs (DCA) _____

Department of Health (DOH) License # _____

Tax ID # _____

My merchandise is best categorized as: Crafts Music Food

Tent size: 10 x 10 per space Generator: Yes No Propane: Yes No (limit two 20lb tanks)

3-Day space for food Vendors: # of space(s) 1 2 X \$900.00 = \$ _____

Cleaning deposit for food Vendors: # of space(s) 1 2 X \$200.00 = \$ _____

3-Day space for craft Vendors: # of space(s) 1 X \$675.00 = \$ _____

Method of payment: Money orders only Total = \$ _____

Make Money Orders out to the Brooklyn Academy of Music.

IN ORDER TO VALIDATE THIS CONTRACT:

1. Vendor's Department of Consumer Affairs (DCA) or Department of Health License (DOH) License # and Tax ID# must accompany completed vendor application. Receipt of an application does not confirm acceptance in the Bazaar. Accepted applications are non-refundable. The Bazaar will take place rain or shine. Once you are accepted, vendors are required to submit full payment. Last date for receiving applications is April 8, 2019.
2. BAM reserves the right, at its sole discretion, to assign spaces. Space assignments are subject to change. BAM reserves the right to limit the volume of music or public address system used by Vendor. Failure to comply with BAM's requests to lower the volume of Vendor's equipment will result in Vendor's removal from the Bazaar and the forfeiture of the space rental fee. Vendor agrees not to sell or reproduce any DanceAfrica merchandise or the name, logo or related information of BAM and DanceAfrica in any way unless Vendor has received written consent from the Brooklyn Academy of Music (BAM).
3. Vendors are responsible for obtaining any and all necessary permits, licenses, and insurance required for the preparation, display, and sale of Vendor's merchandise as required by the City of New York, including but not limited to the requirements for Storage and use of LPG and Liquid Fuels. Any fines or penalties incurred by BAM as a result of Vendor's failure to secure the proper permit(s) or insurance will be paid by the Vendor.
4. Cleaning deposits are required at the time of payment. Cleaning deposits are refunded approximately 4 weeks after the last day of the bazaar, provided vendor stay within their allotted space (no storing on the sidewalks behind your space, against any buildings or fences). Space should be clean and free of grease and garbage when inspected by BAM.
5. Propane tanks must be standard 20lbs and certified by the NYC Fire Department. Only two (2) tanks per vendor are permitted on the premises. All tanks must be in use. No spares or empties are allowed on the premises. NO EXCEPTIONS. Fire extinguisher must be five-pounds with a class A or B rating and should remain at the booth at all times. The extinguisher must be in working condition, if no extinguisher is present the vendor will be shut down until one is obtained.
6. Vendor shall indemnify, and save harmless BAM, its trustees, officers, employees, agents, representatives, successors, licensees, assigns, and the City of New York (Collectively, the "Indemnitees") from and against any and all liability, losses, costs, expenses, damages or recoveries which any indemnitee may suffer or incur by reason of any alleged or actual breach of any presentation, warranty or agreement made by Vendor in this Agreement and or the negligence, recklessness or tortuous act or omission of Vendor, its employees, contractors, invitees, agents or representatives.

Signature of Agreement by Vendor: _____ Accepted for DanceAfrica Bazaar by: _____ Date: _____

OFFICE USE ONLY - DO NOT FILL

Ashland, Hanson & Fulton	Lafayette, Flatbush & Fulton
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